

LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Private meetings

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please contact the Monitoring Officer who is Gavin Milnthorpe, Town Hall, Main Road, Romford. RM1 3BD, or email gavin.milnthorpe@havering.gov.uk

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What is being decided?	Who is taking the decision?	When will the decision be made? *	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)? Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
Entering into the grant agreement for the GLA Refugee Housing Programme To enter into the grant agreement with the GLA for the Refugee Housing Programme and to accept funding from the GLA for the Refugee Housing Programme.	Statutory Section 151 Officer Finance	Not before September		Troy Aitken Programme Manager Troy.aitken@haverling.gov.uk	41. Key ED for GLA Grant 41. APP 1 RHP - Grant Agreement (LA version) - DP fully accessible (003)
Highways Tree Maintenance Contract To procure the contract for the Maintenance of Highway Trees.	Assistant Director, Public Realm	Not before September		Jacki Ager jacki.ager@haverling.gov.uk	42. Key Award Highways Tree Maintenance contract - NS signed 24.08.23
Extension of Romford Town Centre Public Space Protection Order Cabinet will be asked to approve the extension of Romford Town Centre Public Space Protection Order.	Cabinet	October		Diane Egan diane.egan@haverling.gov.uk	
Approval to award contract for	Assistant	October		Daniel Douglas	

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	Electric Vehicle Charging Point Programme To approve awarding of contract for the Councils Electric Vehicle Charging Point programme which will see 68 charge points installed across 12 of the Councils car parks and up to 80 on street chargepoints to be connected to lamp columns.	Director, Public Realm			Transport Planner daniel.douglas@havering.gov.uk Tel: 01708 433220	
	Royal Jubilee Court This report seeks authority to reopen Royal Jubilee Court to address the acute homeless crisis.	Cabinet Member for Housing	Not before October		Darren Alexander Assistant Director of Housing Demand Darren.Alexander@havering.gov.uk	
	Proposed loans to Mercury Land Holdings for development at Peel Way (former St Bernard's day centre) To agree to advance loans to Mercury Land Holdings for the development at Peel Way.	Leader of the Council	Not before October		Paul Walker Assistant Director of Development paul.walker@havering.gov.uk	

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	Approval to extend the existing Procurement Across London (PAL) framework and call- off supplier contract for the provision of Catering Disposables until 31 December 2023 Approval to extend the existing framework contract to successful suppliers for a PAL group framework for Catering Disposables until 31 December 2023.	Strategic Director, People	Not before October		Michelle Tarten Contracts and Brokerage Manager michelle.tarten@havering.gov.uk	
	Approval to extend the existing Procurement Across London (PAL) framework and call- off supplier contract for the provision of Fresh Fruit and Vegetables until 31 December 2023 Approval to extend the existing framework contract to successful suppliers for a PAL group framework for Fresh	Strategic Director, People	Not before October		Michelle Tarten Contracts and Brokerage Manager michelle.tarten@havering.gov.uk	

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	Fruit and Vegetables until 31 December 2023.					
	Award the contract to construct a SEND unit at the Suttons Primary School Further to the tender exercise for this scheme, this ED seeks to award the contract to construct a SEND unit at the Suttons Primary School	Director, Starting Well	Not before October		Nicola Prandini Architectural and Design Manager nicolalorenzo.prandini@havering.gov.uk	
	Procurement of Digital Telecare Equipment To award the contract for the supply, installation and maintenance of a digital telecare service.	Strategic Director, People	Not before October		Lee Price Contract Manager, Housing lee.price@havering.gov.uk	
	Award of CCTV contract	Assistant Director	Not before		Chris McAvoy	

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	The award of contract for CCTV provision. This project has been given in principle agreement by Cabinet and overlaps with the plans to redevelop Mercury House.	of Insight, Policy & Strategy	November		Head of Environmental Enforcement and Community Safety chris.mcavoy@havering.gov.uk	
	Mawneys Close and Mowbrays Close Capital Virement Approval Cabinet will be asked to approve virement from one Capital code to another (approval of financial category alteration).	Cabinet	November		Paul Cosens Senior Commissioning Officer paul.cosens@havering.gov.uk	
	Award of Construction Contract for the Family Welcome Centre To award the contract for the construction of the Family Welcome Centre and medical facility as part of the first phase of the Harold Hill town centre project.	Cabinet	November		Veronika Lebedeva Veronika.Lebedeva@onesource.co.uk	

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Bridge Close Regeneration LLP - In-Year Review of 2023/24 Business Plan Cabinet will be asked to agree the Bridge Close Regeneration LLP - In-Year Review of 2023/24 Business Plan	Cabinet	November		Nick Gyiring-Neilsen nick.gyiring-nielsen@havering.gov.uk	
ASC Market Position Statement Cabinet will be asked to approve the ASC Market Position Statement.	Cabinet	November		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
Starting Well plan (Children's Plan) 2023-26 Cabinet will be asked to approve the Starting Well plan (Children's plan) 2023-26	Cabinet	November		Fatema Ahmed Project Manager Fatema.Ahmed@havering.gov.uk	
Annual review of the Community Safety Plan 2022-25 Cabinet will be asked to approve recommendations for the work of the Havering	Cabinet	November		Diane Egan diane.egan@havering.gov.uk	

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	Community Safety partnership 2023-25 and to note the progress of the Havering Community Safety Partnership in 2022.					
	Serious Violence Duty Strategy Approval of the Serious Violence Duty Strategy.	Cabinet	November		Diane Egan diane.egan@haverling.gov.uk	
	To approve Update to Phase 5 school expansion programme Cabinet will be asked to approve Outline Proposals to address Early Years, Primary, Secondary, SEND and AP places - Update to Phase 5 expansion Programme.	Cabinet	November		Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@haverling.gov.uk	
	oneSource ICT Split Transition To proceed with the procurement process to select an IT partner to deliver transition, implementation and	Cabinet	November		Simon Oliver Director of Technology simon.oliver@haverling.gov.uk	

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	managed services. Agree costs to run the procurement process with support from a specialist IT advisory and procurement specialist. Agree the London Borough of Newham in acting as Lead Authority in the joint procurement and to enter into an Inter Authority Agreement between the parties to facilitate the activity					
	Contract Award -Havering Reablement Service This report seeks approval from Cabinet to award the contract for the Havering Reablement service. The current contract expires on 31st March2024. The contract is for 3 years, plus 2 year extension option. The estimated total contract value of £11,286,337.50, the funding includes NHS North East London Integrated Care	Cabinet	November		Sandy Foskett sandy.foskett@haverling.gov.uk	

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	Board element of the discharge fund for 2024-2025					
	Release of Funding to Bridge Close Regeneration LLP to Enable Acquisition of Relocation Property Release of Funding to Enable Acquisition of Relocation Property	Leader of the Council	Not before November		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
	13 Bridge Close, Romford, RM7 0AU - release of funding to enable acquisition by Bridge Close Regeneration LLP A decision is required for the Leader of the Council to agree to the release of funding to the Council's joint venture vehicle, Bridge Close Regeneration LLP, to complete the acquisition of 13 Bridge Close, Romford, RM7 0AU.	Leader of the Council	Not before November		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
	Water Rate Refunds In light of recent developments	Leader of the Council	Not before November		Katri Wilson Assistant Director of Housing Operations	

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	<p>and evolving regulations, the Council will no longer be billing tenants for water rates as part of the rent. Instead, Essex and Suffolk Water will take payment directly from residents for water usage.</p> <p>This decision will seek approval to make the change and refund residents for commission charged over several years.</p>				katri.wilson@havering.gov.uk	
	<p>Havering Waters Regeneration LLP - In-Year Review of 2023/24 Business Plan Cabinet will be asked to agree the Havering Waters Regeneration LLP - In-Year Review of 2023/24 Business Plan</p>	Cabinet	December		<p>Maria Faheem Maria.Faheem@havering.gov.uk</p>	
	Social Value Strategy	Cabinet	December		<p>Lauren Gee Regeneration Officer lauren.gee@havering.gov.uk</p>	

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					Tel: 01708 431784	
	Compliance Contracts Procurement Approval to award 6 contracts, procured as Lots in one procurement exercise, for contracts to deliver testing, maintenance and works to ensure continued regulatory compliance of HRA properties.	Cabinet	December		Mark Howard mark.howard@havering.gov.uk	
	Award of Heating Maintenance and Replacement Contract Award of contract for Heating and Hot Water Maintenance, Inspection, Safety Checks and New Installations to HRA properties	Cabinet	December		Mark Howard mark.howard@havering.gov.uk	
	HRA Business Plan 2024-25 To agree the HRA Business Plan and budgets for 2024-25.	Cabinet	Not before January		Paul Walker Assistant Director of Development paul.walker@havering.gov.uk	
	Sheltered Housing Lift Project	Strategic Director,	January		James Johnson	

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	Approval to award the contract for the Sheltered Housing Lift Project.	Place			Senior Project Manager James.johnson@havering.gov.uk	
	2024/25 Budget and 2024-2028 Medium Term Financial Strategy Cabinet will be asked to make recommendations to Full Council on the 2024/25 Council Budget and Council Tax levels to be adopted.	Cabinet	February		Richard Tyler Finance Strategy Manager Richard.Tyler@onesource.co.uk Tel: 01708 433340	
	Approval to award a contract for delivery of Electrical Services to HRA homes and communal areas Cabinet will be asked to approve the award of a contract for delivery of Electrical Services to HRA homes and communal areas.	Cabinet	March		Mark Howard mark.howard@havering.gov.uk	
	Large Complex Works and Street Retrofit Approval to award two	Cabinet	April		Mark Howard mark.howard@havering.gov.uk	

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	contracts, one for large complex projects to blocks and one for street property retrofit and internal works					